



**UNIVERSITY OF LINCOLN  
JOB DESCRIPTION**

<b>JOB TITLE</b>	Widening Participation and Outreach Champions (Medicine at Lincoln)				
<b>DEPARTMENT</b>	Lincoln Medical School, College of Health & Science				
<b>LOCATION</b>	Lincoln Campuses				
<b>JOB NUMBER</b>	CHS106 & CHS107	<b>GRADE</b>	Clinical Lecturer	<b>DATE</b>	April 2024
<b>REPORTS TO</b>	Associate Dean of Medicine, Lincoln Medical School				

**CONTEXT**

The University of Lincoln is seeking to appoint two Widening Participation and Outreach Champions for Greater Lincolnshire to support the recruitment to medicine for young people for whom a career in Medicine may seem unachievable. The intention is to improve access for students from lower socio-economic backgrounds, introducing greater diversity of backgrounds, to reflect the populations that a future medical workforce will serve.

Lincoln Medical School was established as a partnership between the Universities of Nottingham and Lincoln with a specific ethos of widening access to medicine and with a focus on recruitment from the local county of Lincolnshire. The current posts are being offered as part of the University of Lincoln's programme of work to become an independent medical school from September 2026.

**JOB PURPOSE**

The Widening Participation and Outreach Champions will report to the Associate Dean of Medicine, University of Lincoln, but will also liaise closely with the admissions teams at the University of Lincoln and with the University's schools and colleges liaison team.

The posts will be based at the University of Lincoln campus, but travel across Greater Lincolnshire to local schools, and occasional travel to NHS Trust sites and GP practices may also be required. Travel expenses will be paid.

Working in collaboration with the University of Lincoln's schools and colleges liaison team, the Widening Participation and Outreach Champions will spend the majority of their time undertaking outreach visits to schools within Lincolnshire, particularly in so-called 'cold spot' areas where the number of applications to study Medicine are particularly low. Over time, the aim is to significantly increase the number of applications from pupils in these schools to study Medicine at Lincoln Medical School, and translate this into a significant increase in the number of Lincolnshire-resident students gaining admission to our programmes.

## KEY RESPONSIBILITIES

### Operational Responsibilities

- Lead, develop and deliver sessions to inform and educate and promote Medicine as a career for local schools and colleges.
- Lead, develop and deliver visits for pupils to the Medical School in Lincoln.
- Liaise with the wide range of stakeholders involved in promoting the Widening Participation agenda including student ambassadors, WAMS, the Lincolnshire Talent Academy and the Lincolnshire Training Hub to co-ordinate effective outreach activities and opportunities.
- Assist in the development and delivery of local Summer Schools.
- Be involved in selection interviews for admission to Lincoln Medical School.

### Strategic Responsibilities

- Be responsible for developing and delivering the strategic plans for Widening Participation and Outreach for the Undergraduate Medical Courses alongside admission leads.
- Develop and communicate a clear vision of the Lincoln Medical School's strategic direction for Widening Participation and Outreach.
- Develop links with potential funding sources for Widening Participation activity within Greater Lincolnshire.
- Explore the potential to establish bursary schemes to help support Widening Participation participants.
- Promote an inter-disciplinary working and collegial approach.

### External Relations

- Liaise with the Admissions and Marketing Teams at University of Lincoln to promote opportunities for Widening Participation.
- Develop firm links with national Widening Participation organisations, including the Social Mobility Foundation, Brightside Trust, My Big Career, Sutton Trust, Pure Potential and Access Professions
- Support any NHSE Workforce Training and Education initiatives locally.

### Teaching

- Deliver education sessions to local schools, colleges, and NHS providers.

### Committees

- Attend (in rotation) the Course Management Committee at Lincoln Medical School (which takes place every 6-8 weeks).
- Occasionally attend national meetings relevant to Widening Participation and Outreach.
- Other committees relevant to the role as requested by the Associate Dean of Medicine.

### Other

- The role holders will be expected to undertake any other reasonable activities as requested by the Associate Dean of Medicine e.g. attendance at University open days, away days and team building activities.

**In addition to the above, undertake such duties as may reasonably be requested and that are commensurate with the nature and grade of the post.**

## ADDITIONAL INFORMATION

### Scope and Dimensions of the Role

These are important posts in the new Medical School, with significant opportunity to influence the widening participation agenda and ensure that the school attracts applicants from the widest possible pool of potential students.

### Key Working Relationships/Networks

Internal	External
<ul style="list-style-type: none"><li>• Associate Dean of Medicine</li><li>• Academic and Clinical Colleagues at Lincoln</li><li>• Professional Services Staff at Lincoln supporting students in the Medical School</li><li>• Professional Services Staff supporting marketing and admissions for the programme</li></ul>	<ul style="list-style-type: none"><li>• Wide range of stakeholders</li><li>• Health service providers</li><li>• Schools and other education providers in Greater Lincolnshire</li></ul>



**UNIVERSITY OF LINCOLN  
PERSON SPECIFICATION**

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<b>Selection Criteria</b>	<b>Essential (E) or Desirable (D)</b>	<b>Where Evidenced Application (A) Interview (I) Presentation (P) References (R)</b>
<b>Qualifications:</b>		
MBBS, or equivalent	<b>E</b>	<b>A</b>
Membership or Fellowship of a Royal College	<b>E</b>	<b>A</b>
Full registration with the GMC	<b>E</b>	<b>A</b>
Full registration with the GMC with a licence to practise	<b>E</b>	<b>A</b>
Certificate or higher qualification in Medical Education or Equivalent	<b>D</b>	<b>A</b>
Member of the Higher Education Academy or equivalent	<b>D</b>	<b>A</b>
<b>Experience:</b>		
Previous experience in UG medical education	<b>D</b>	<b>A</b>
Previous involvement in admissions for UG medicine	<b>D</b>	<b>A</b>
<b>Skills and Knowledge:</b>		
Understanding of GMC's Good Medical Practice documentation and Outcomes for Graduates	<b>E</b>	<b>I</b>
Understanding of the MSC Selection Alliance's 2017 report	<b>E</b>	<b>I</b>
All round computer literacy in a range of packages/areas including MS Office, excel, and access	<b>E</b>	<b>A</b>
Good communication and interpersonal skills	<b>E</b>	<b>I</b>
Good organisational and time managements skills	<b>E</b>	<b>I</b>
<b>Competencies and Personal Attributes:</b>		
Ambitious, enthusiastic, responsible, flexible	<b>E</b>	<b>I</b>
Ability to work both independently and in a team	<b>E</b>	<b>I</b>
Highly motivated	<b>E</b>	<b>I</b>
Accurate and attentive to detail	<b>E</b>	<b>I</b>
Ability to work to tight deadlines	<b>E</b>	<b>A</b>
Collaborative working and ability to lead a team	<b>E</b>	<b>I</b>
Conscientious	<b>E</b>	<b>I</b>
Satisfactory enhanced disclosure from the Disclosure and Barring Service	<b>E</b>	<b>I/R</b>
Genuine commitment and enthusiasm to widening participation in medicine	<b>E</b>	<b>I</b>

**Essential Requirements** are those, without which, a candidate would not be able to do the job. **Desirable Requirements** are those which would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.

<b>Author</b>	DP McLaughlin	<b>SPBP</b>	Paige Chapman
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